

**Builders  
Supply**



OVER  
**100**  
YEARS OF QUALITY  
AND SERVICE

## CREDIT CARD PAYMENT AUTHORIZATION



**VISA**



We accept MASTERCARD, VISA, DISCOVER, and AMERICAN EXPRESS.

To: Builders Supply Company, Inc. Date: \_\_\_\_\_

Credit Dept Phone: (318) 227-6355 Credit Dept Fax: (318) 429-8200

Cardholder Name: \_\_\_\_\_ Company: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Transaction Receipt to: \_\_\_\_\_

**Billing Address:** Provide the same address this credit card bill is mailed to

PO Box or Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

I, \_\_\_\_\_, authorize Builders Supply Company, Inc.  
to charge my credit card for the transaction indicated below.

\_\_\_\_\_ 1.) This authorization is valid for ONE transaction only.  
This transaction amount will be \$\_\_\_\_\_. (transaction amount required)

\_\_\_\_\_ 2.) This is an OPEN AUTHORIZATION to allow charges to my credit card for amounts which  
will vary per transaction based on the order amount. I understand I will be sent a receipt  
via fax or email each time my card is charged. I also understand this open authorization  
will remain active until Builders Supply Company, Inc. receives my written notice of  
cancellation.

NOTE: This option will allow you to use this credit card at your request without additional paperwork.

### \*\*\*\*\*REQUIRED\*\*\*\*\*

The following information is provided to Builders Supply Company, Inc. in order to process this credit  
card transaction. **Both steps must be complete before this credit card will be accepted.**

#### ★ 1. **Provide Credit Card Information**

Choose One: MasterCard \_\_\_\_\_ Visa \_\_\_\_\_ Discover \_\_\_\_\_ American Express \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_/\_\_\_\_

Security Code: \_\_\_\_\_ (This code is the last 3 digits on the back of your credit card.)

Daily Spending Limit: \$ \_\_\_\_\_

#### ★ 2. **Provide a Legible Photocopy of the Front and Back of the Credit Card**

**WAIVER** – By signing this agreement you specifically waive any claim of presentment of this credit card or  
debit card. You agree that Builders Supply Company Inc. may present demand for payment without the need  
to imprint, swipe, or possess this credit card or debit card. This information is provided only for purchases  
from Builders Supply Company, Inc.

\_\_\_\_\_  
**Authorized Cardholder Signature**

\_\_\_\_\_  
**Print Name and Title**